



**Muncie Public Library Board of Trustees
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Call to Order

Mary Louise Buck called the meeting to order at 10:03 am at Maring-Hunt Library.

Present: Mary Louise Buck, Billie Sheppard, Ren'a Wagner, Jennifer Warner, Traci Lutton, Denise King, Alan Kornblau, Susan Fisher, and Katherine Mitchell
Absent: Olon Dotson

Several Ball State University students were in attendance.

**Audience
Comments**

Floor opened for comments. No action required.

Minutes Approved

Billie Sheppard moved to approve the minutes of the September 20, 2024 meeting as amended. Traci Lutton seconded.

- All voted in favor of approving the minutes of the September 20, 2024 meeting.

Director's Report

Presented by Alan Kornblau, Director.
Reviewed items in his written report.

**Treasurer's Report
Claims Approved**

Presented by Katherine Mitchell, Treasurer.

- Claims for September 2024 were presented in the amount of \$310,532.36.

Billie Sheppard moved to approve the claims in the amount of \$310,532.36.
Jennifer Warner seconded.

- All voted in favor of approving the September 2024 claims.

**House & Finance
Committee**

Billie Sheppard moved to approve the payment of the presented quote in the amount of \$28,360 for a new HVAC for the Hunt Building. Traci Lutton seconded.

- All voted in favor of approving payment of the quote.

**Personnel
Committee**

Traci Lutton moved to approve Employee Handbook and Operations Policy to have gender neutral language. Denise King seconded.

- All voted in favor of updating the Employee Handbook and Operations Policy.



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New Business

Traci Lutton moved to approve the presented closings for 2025 and the change in Staff Day, as amended to include the addition of the day after Thanksgiving and Juneteenth. Ren'a Wagner seconded.

- All voted in favor of the motion as amended.

Adjourn

Billie Sheppard moved and Traci Lutton seconded to adjourn at 10:50 am.

Signatures

Billie Sheppard _____

Doug _____

Ren'a Wagner _____

Traci Lutton _____

ATTEST: _____

Doug

Secretary



**Muncie Public Library
House and Finance Committee
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Meeting not held.