



**Muncie Public Library Board of Trustees
Minutes of June 21, 2024 — Page One**

Call to Order

Mary Louise Buck called the meeting to order at 10:03 am at Maring-Hunt Library.

Present: Mary Louise Buck, Billie Sheppard, Jennifer Warrner, Ren'a Wagner, Traci Lutton, and Alan Kornblau, and Leanna Burch-DeWitt
Absent: Denise King, Olon Dotson, Katherine Mitchell

**Audience
Comments**

Present: Gabrielle Sandefer, Ozzie Kazarian, Susan Fisher
Floor opened for comments. No action required.

Minutes Approved

Billie Sheppard moved to approve the minutes of the May 17, 2024 meeting.
Traci Lutton seconded.

- All voted in favor of accepting the minutes of the May 17, 2024 meeting.

Director's Report

Presented by Alan Kornblau, Director.

- Reviewed items in his written report.

**Treasurer's Report
Claims Approved**

Presented by Alan Kornblau, Director.

- Claims for May 2024 were presented in the amount of \$ 403,147.58.

Traci Lutton moved to approve the claims in the amount of \$ 403,147.58. Jennifer Warrner seconded.

- All voted in favor of approving the May 2024 claims.

**House & Finance
Committee**

Billie Sheppard moved to approve January 2024 clarification to allow Director to approve expenditures of up to \$20,000 without prior approval. Jennifer Warner seconded.

- All voted in favor of the motion.

Billie Sheppard moved to approve a new social media policy in the Operations Policy Manual. Ren'a Warner seconded.

- All voted in favor of the motion.

**Personnel
Committee**

Traci Lutton moved to approve the proposed new and revised Employee Handbook policies. Billie Sheppard seconded.

- PTO Accrual and Maximum Balance (Revised)
- PTO Buyback (New)
- Paid Bereavement Leave (Reinstate)
- Compensatory Time (New)
- All voted in favor of the motion.



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Other Business

Jennifer Warrner moved to approve the Slate of Officers for 2024-2025. Ren'a Wagner seconded.

- Mary Louise Buck – President
- Traci Lutton – Vice President
- Denise King – Secretary
- All voted in favor of the motion.

Discussed re-appointment dates for 4 board members. No action required.

Adjourn

Traci Lutton moved and Jennifer Warrner seconded to adjourn at 10:49am.

Signatures

| | |
|----------------------------|-------------------------|
| <u>Traci Lutton</u> | <u>Mary Louise Buck</u> |
| <u>Beth Sheppard</u> | <u>Denise King</u> |
| <u>Ren'a Wagner</u> | _____ |
| <u>Jennifer Warrner</u> | _____ |
| ATTEST: <u>Denise King</u> | |
| Secretary | |



**Muncie Public Library
House and Finance Committee
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Meeting not held.