

Damages

Organizations or individuals using Library meeting rooms shall be liable for all damages, expense and loss, including theft and property loss, caused by any person who attends, participates in, or provides goods and services connected with the organizations' or individual's use of the facility and all tangible property. Replacement value may be used by Muncie Public Library to determine damage cost charged.

Liability

The Library assumes no responsibility for lost or stolen items or damage to vehicles and other personal property in the parking lot.

Revocation and Refusal of Authorization for Room Use

Use of the Library meeting rooms may be prohibited or terminated at any time if the activity or conduct planned or occurring in the room is deemed to be disruptive, interferes with Library customers' use of the Library, or interferes with Library employees. The following is a list of activities that may impact normal Library operations:

- Size of the gathering presents personal safety or building security issues
- Activities that are unreasonably loud or disruptive
- Activities that cause damage/neglect
- Failure to comply with the non-endorsement statement
- Failure to pay fees
- Failure to abide by Library policies

Priorities

Priority of meeting room space will be given to Library sponsored events; to City of Muncie sponsored events; and groups that are based in the Library service area. The Library reserves the right to preempt any event for an emergency or for Library sponsored events. The Library will make every effort to provide ample notice and help in securing other options. Fees will be refunded should this occur.