



**Muncie Public Library
Board of Trustees
Minutes of December 20, 2019**

Call to Order

President Mary Louise Buck called the meeting to order at 10:00 am.

Roll Call

Present: Mary Louise Buck, Billie Sheppard, Daniel Stallings, Patrick Ferguson, Royce Mitchell, Traci Lutton, Phil Boltz, Akilah Nosakhere and Beth Kroehler

Absent: No one was absent.

**Audience
Comments**

Floor opened for comments. No action required.

**Minutes
Approved**

Billie Sheppard moved and Patrick Ferguson seconded to approve the minutes of the November 22, 2019 meeting.

- All voted in favor of approving the minutes of the November meeting.

Director Report

Director Nosakhere:

- Reviewed items in her written report.
- Reviewed the proposed Long Range Plan 2020-2025.
- Provided information concerning the Chamber Legislative Update sessions for January - March 2020.
- Distributed the latest Board of Trustees meeting schedule.
- Reviewed the proposed Employee Handbook Section 5 changes.

**Long Range Plan
2020-2025
Approved**

Daniel Stallings moved and Royce Mitchell seconded approval of the proposed Muncie Public Library Long Range Plan 2020-2025

- All voted favor of approving the proposed Muncie Public Library Long Range Plan 2020-2025.

**Treasurer's Report
Claims Approved**

Claims:

- Claims were presented in the amount of \$266,612.67.

Daniel Stallings moved to approve the claims in the amount of \$266,612.67 and Traci Lutton seconded.

- All voted in favor of approving the claims.

**House & Finance
Committee
Capital Asset
Policy Approved**

Daniel Stallings moved to accept approve the proposed Capital Asset Policy and Royce Mitchell seconded.

- All voted in favor of approving the proposed Capital Asset Policy.

Director Nosakhere provided an update on the Hunt Building.

**Personnel
Committee
Employee Handbook
Section 5 Tabled**

Action on the Employee Handbook Section 5 was tabled until the January 2020 meeting.

Other

There was nothing.

Signatures

Mary Louise Buck

Billie Sheppard

H. Royce Mitchell

Traci Lutton

Phil Boltz

Daniel Stallings
