



Call to Order

Vice-President Marilyn Carey called the meeting to order at 10:00 am.

Roll Call

Present: Phyllis Zimmerman, Marilyn Carey, Roger Gilcrest, Tim Heller, Barbara Bryant, Joanne Baierwalter, Nancy Turner, Virginia Nilles and Beth Kroehler.

Guest Presentation

Bruce Baldwin presented information, history, creation, and use of money concerning Tax Increment Financing (TIF) in Muncie and Delaware County.

Audience Comments

Floor opened for comments. No action required.

Minutes Motion

Tim Heller moved and Joanne Baierwalter seconded to approve the minutes of the October meeting.

- All voted in favor of accepting the minutes of the October meeting.

Director's Report

Director Nilles:

- Stated that employee evaluations have been completed.
- Noted the Library received a check for \$10,000 from the 2013 John and Janice Fisher Governance Award that was presented to Nancy Turner. Requested approval for her proposal for the distribution of the donation.
- Noted that Board Members need to submit their completed Uniform Conflict of Interest Disclosure Statement form.
- The Tool Shed at Connection Corner recently had their ribbon cutting ceremony. This is a good partnership. It will be open two (2) days a week with the Whitely Community volunteers staffing.

Motion

Roger Gilcrest moved and Joanne Baierwalter seconded to put \$5,000 towards a self-check machine and \$5,000 towards Board training.

- All voted in favor of the motion.

Treasurer's Report

Beth Kroehler reported:

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$307,411.66.

Motion

Tim Heller moved to approve the claims in the amount of \$307,411.66 and Phyllis Zimmerman seconded.

- All voted in favor of approving the claims.

Director Nilles stated that finances are on track and hopes to end the year in a good place.

House and Finance

Director Nilles indicated the draft of the RFQ for insurance quotes had been distributed. Requested Board members review and let her know if there are any changes to be made. The request will be sent out in January 2014.

Personnel Committee

Joanne Baierwalter reported that the Committee met on November 8th and had finished reviewing the Employee Handbook. The Committee also discussed the job description for the proposed 2014 Digital Mentor position.



**New
Business**

There was none.

Other

Director Nilles announced the December 20th Board meeting will be held at Maring-Hunt.

The Board discussed the December 6th Christmas party at Kennedy Library and finalized plans.

Roger Gilcrest suggested some of the Board members should meet with the Redevelopment Commission for more information concerning TIF's.

Adjourn

10:40 am