



**Muncie Public Library
Board of Trustees
Minutes of May 15, 2020**

Call to Order

President Mary Louise Buck called the meeting to order at 10:00 am.

Roll Call

Present: Daniel Stallings, Billie Sheppard, Mary Louise Buck, Royce Mitchell, Patrick Ferguson, Traci Lutton, Akilah Nosakhere and Beth Kroehler

Absent: Phil Boltz

The meeting was held electronically via Zoom due to COVID-19 guidelines.

**Audience
Comments**

Floor opened for comments. No action required.

**Resolution to Sign
Board Documents
Approved**

Patrick Ferguson moved and Royce Mitchell seconded to approve the Resolution to Sign Board Documents.

- All voted in favor of approving the resolution.

**Minutes
Approved**

Traci Lutton moved and Patrick Ferguson seconded to approve the minutes of the March 19, 2020 meeting.

- All voted in favor of approving the minutes of the March 19, 2020 meeting.

Director Report

Director Nosakhere:

- Reviewed her written report noting the use of social media and conducting programming online.
- Reported the repairs to the rest of the Maring-Hunt water main have been completed.
- Thanked Beth Kroehler and staff that worked to produce face shields. Also gave her thanks to the staff that have worked at home on various projects, including virtual storytelling and making cloth face masks.
- Hot spots have been received and will be on loan until the end of July to students.
- Due dates for MPL materials have been extended until June 30th.
- Presented the MPL Reopening Plan 1.0 based on Governor Holcomb's Back on Track Indiana Roadmap as well as CDC and State Health Department guidelines. Staff would report back to the library on Monday May 18th and work ½ of their hours at the library and ½ of their hours from home.
- Reported that request for Board reappointments have been sent to the Delaware County Council and County Commissioners.

**MPL Reopening
Plan 1.0 Motion
Approved**

Royce Mitchell moved and Daniel Stallings seconded to approve the proposed MPL Reopening Plan 1.0.

- All voted in favor of approving the proposed MPL Reopening Plan 1.0.

**Epidemic/Pandemic
and Health
Emergency Policy
Approved**

Traci Lutton moved and Patrick Ferguson seconded to approve the proposed Epidemic/Pandemic and Health Emergency Policy.

- All voted in favor of approving the proposed Epidemic/Pandemic and Health Emergency Policy.



Treasurer's Report

Beth Kroehler, Treasurer, noted that because the Board did not meet in April there were 2 claims documents to approve.

Claims for March Approved

Claims for March 2020:

- Claims were presented in the amount of \$272,638.24.

Royce Mitchell moved to approve the claims in the amount of \$272,638.24 and Patrick Ferguson seconded.

- All voted in favor of approving the claims for March 2020.

Claims for April Approved

Claims April 2020:

- Claims were presented in the amount of \$368,048.60.

Daniel Stallings moved to approve the claims in the amount of \$368,048.60 and Royce Mitchell seconded.

- All voted in favor of approving the claims for April 2020.

House & Finance Committee
Fines and Fees Policy Changes Approved

Daniel Stallings moved and Patrick Ferguson seconded to approve the proposed changes to the Fines and Fees Policy.

- All voted in favor of the motion.

Motion to remove Hunt Library from sale

Daniel Stallings moved and Traci Lutton seconded to remove the Hunt Library from the real estate market.

- All voted in favor of the motion.

Personnel Committee

No report.

Other Nominations

President Buck appointed the Muncie Public Library Board of Trustees, as a whole, to be the Nominating Committee.

Nominations are:

President: Billie Sheppard
Vice-President: Patrick Ferguson
Secretary: Daniel Stallings
Treasurer: Beth Kroehler

Meeting adjourned.

Signatures

Mary Louise Buck
Traci Lutton
Pat Bolt
A. Royce Mitchell

Dayton
Billie Sheppard

