



**Muncie Public Library
Board of Trustees
Minutes of March 19, 2020**

Call to Order

President Mary Louise Buck called the meeting to order at 10:00 am.

Roll Call

Present: Daniel Stallings, Billie Sheppard, Mary Louise Buck, Royce Mitchell, Patrick Ferguson, Traci Lutton, Phil Boltz, Akilah Nosakhere and Beth Kroehler

Absent: no one was absent

**Audience
Comments**

Floor opened for comments. No action required.

**Minutes
Approved**

Billie Sheppard moved and Royce Mitchell seconded to approve the minutes of the February 21, 2020 meeting.

- All voted in favor of accepting the minutes of the February meeting.

Director Report

Director Nosakhere:

- Reviewed the proposed COVID-19 Plan of Action.
- Billie Sheppard moved and Tracie Lutton seconded to approve the proposed COVID-19 Plan of Action.
- All voted in favor of accepting the proposed COVID-19 Plan of Action.

Treasurer's Report

Beth Kroehler, Treasurer, noted a cross chart is included in her report showing the old account numbers and their corresponding new account numbers.

Claims Approved

Claims:

- Claims were presented in the amount of \$378,479.55.

Billie Sheppard moved to approve the claims in the amount of \$378,479.55 and Patrick Ferguson seconded.

- All voted in favor of approving the claims.

**House & Finance
Committee**

Daniel Stallings moved and Traci Lutton seconded to accept the Property & Casualty Insurance Proposal from USI:

- All voted in favor of the motion.

**Personnel
Committee**

Patrick Ferguson moved and Daniel Stallings seconded to approve the proposed Employee Handbook as presented.

- All voted in favor of the motion.

Other

Signatures

Mary Louise Buck

Traci Lutton

Phil Boltz

Beth Kroehler

Daniel Stallings

ATTEST:

Daniel Stallings

Secretary

Date Signed:

6/19/2020
