



**Muncie Public Library  
Board of Trustees  
Minutes of February 21, 2020**

**Call to Order**

President Mary Louise Buck called the meeting to order at 10:00 am.

**Roll Call**

Present: Daniel Stallings, Billie Sheppard, Mary Louise Buck, Royce Mitchell, Patrick Ferguson, Traci Lutton, Akilah Nosakhere and Beth Kroehler

Absent: Phil Boltz

**Audience Comments**

Floor opened for comments. No action required.

**Minutes Approved**

Billie Sheppard moved and Daniel Stallings seconded to approve the minutes of the January 17, 2020 meeting as corrected.

- Assistant Director Kroehler noted that the words "Absent: Patrick Ferguson" needed to be added to the minutes.
- All voted in favor of accepting the minutes of the January meeting as corrected.

**Director Report**

Director Nosakhere:

- Reviewed items in her written report.

**Treasurer's Report**

Beth Kroehler, Treasurer, noted a cross chart is included in her report showing the old account numbers and their corresponding new account numbers.

**Claims Approved**

Claims:

- Claims were presented in the amount of \$374,742.26.

Billie Sheppard moved to approve the claims in the amount of \$374,742.26 and Patrick Ferguson seconded.

- All voted in favor of approving the claims.

**House & Finance Committee**

Daniel Stallings moved and Royce Mitchell seconded to approve the Annual Financial Report for advertising:

- All voted in favor of the motion.

After discussing, the motion to remove Hunt Building from the real estate market was tabled.

**Personnel Committee**

Patrick Ferguson reported that Board members should review the proposed Employee Handbook and send any questions to the Director by March 6, 2020.

The motion to approve the Employee Handbook was tabled until the March Board meeting.

**Other**

Patrick Ferguson moved and Royce Mitchell seconded to approve the proposed change to the Solicitation Policy in the Operations Policies, which would remove the word "intranet".

- All voted in favor of the motion.

**Signatures**

*Mary Louise Buck*  
*Royce Mitchell*  
*Daniel Stallings*  
*Patrick Ferguson*

*Traci Lutton*  
*Phil Boltz*  
*Beth Kroehler*