



Call to Order

President Roger Gilcrest called the meeting to order at 10:00 am.

Roll Call

Present: Phyllis Zimmerman, Marilyn Carey, Joanne Baierwalter, Roger Gilcrest, Barbara Bryant, Billie Sheppard, Tim Heller, Nancy Turner, Ginny Nilles and Beth Kroehler.

Audience Comments

Floor opened for comments. No action required.

Minutes Motion

Marilyn Carey moved and Tim Heller seconded to approve the minutes of the February meeting.

- All voted in favor of accepting the minutes of the February meeting.

Director's Report

Director Nilles:

- Cornelius Dollison presented a plaque to the Library:

Muncie Public Library For Your Generous Support Through the Years Presented By:
Whitely Community Neighborhood Council March 15, 2013

Treasurer's Report

Beth Kroehler reported:

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$317,999.67.

Motion

Barbara Bryant moved to approve the claims in the amount of \$317,999.67 and Joanne Baierwalter seconded.

- All voted in favor of approving the claims.

House and Finance Motion

Billie Sheppard moved to accept the insurance renewal from First Merchants Insurance Group and Phyllis Zimmerman seconded.

- All voted in favor of the motion.

Billie Sheppard moved to approve the Employee Handbook changes and Joanne Baierwalter seconded:

Section 7 p. 2 or 5

Old: Full-time employees are eligible to participate in the insurance plan on the first day of the month following 30 days of regularly scheduled, full-time employment. Eligible employees are automatically enrolled in the group life insurance which has an accidental death and dismemberment component.

The insurance is offered at no cost to you; the Library pays 100% of the premiums. The benefit amount is \$30,000 with a reduced benefit starting at age 65. You may be able to convert the group insurance to individual whole life insurance when you leave employment.

New: Full-employees are eligible to participate in the insurance plan on the first day of employment. Eligible employees are automatically enrolled in the group life insurance. The insurance is offered at no cost to employees; the Library pays 100% of the premiums.

Section 5 p. 7 of 17

Old: The Library Director or designee is authorized to close any location due to severe weather or other emergencies. In this case, all exempt employees who were scheduled to work but were sent home or instructed not to come into work will receive their regular rate



**Other
Motion**

of pay. Non-exempt employees and other employees not scheduled to work that day or are off work (e.g. vacation, sickness, personal day, holiday, etc.) will not receive severe weather/emergency closing pay.

New: The Library Director or designee is authorized to close any location due to severe weather or other emergencies. In this case, all employees who were scheduled to work but were sent home or instructed not to come into work will receive their regular rate of pay.

- All voted in favor of the motion.

**Personnel
Committee**

No report.

**New
Business**

There was none.

Other

Director Nilles presented Muncie One Community.

Adjourn

10:55 am.