



**Muncie Public Library  
Board of Trustees  
Minutes of January 20, 2017**

**Call to Order**

President Joanne Baierwalter called the meeting to order at 10:00 am.

**Roll Call**

Present: Daniel Stallings, Billie Sheppard, Mary Louise Buck, Joanne Baierwalter, Marilyn Carey, David Walker, Royce Mitchell, Akilah Nosakhere and Beth Kroehler

Daniel Stallings welcomed the new Library Director.

**Audience  
Comments**

Floor opened for comments. No action required.

**Minutes  
Approved**

Billie Sheppard moved and Joanne Baierwalter seconded to approve the minutes of the December 16, 2016 meeting.

- All voted in favor of accepting the minutes of the December meeting.

**Director Report**

Director Nosakhere:

- Reviewed items in her written report.
- Reported that the Library is working to change its webpage and will present a preview at the Board Retreat.

**Treasurer's Report**

**Claims Approved**

Claims:

- Claims were presented in the amount of \$484,957.68.

Joanne Baierwalter moved to approve the claims in the amount of \$484,957.68 and Mary Louise Buck seconded.

- All voted in favor of approving the claims.

**House & Finance  
Committee**

David Walker moved and Marilyn Carey seconded to approve the following resolutions, Finance Policy and Operations Policy:

Resolution to Allow, Accept, and Disburse Electronic Transfer of Funds To and From The Library's Bank Account

Resolution to Establish Cash Change Funds

Resolution to Establish Petty Cash Funds

Resolution for Nonresident Fee

Resolution Authorizing the Issuance of Free Library Cards

Resolution for Annual Fundraising Campaign

Resolution to Pay Bills with Prior Approval

Resolution to Sign and Approve Grants

Resolution for Temporary Transfer of Funds

Resolution for Payment of Surety Bond for Treasurer

Resolution to Authorize Payment of Membership Dues

Resolution to Allow Director to Approve Expenditures

Resolution to Transfer Funds

Resolution to Sign Purchase Request

Approve Finance Policy

Approve Operations Policy

- All voted in favor of the motion.



**Personnel  
Committee**

No report.

**Other**

The Board Retreat will be at Maring-Hunt Library Meeting Room on Saturday, February 11 from 9am -12pm.

Meeting adjourned.