



Call to Order

President Billie Sheppard called the meeting to order at 10:05 am.

Roll Call

Present: Billie Sheppard, Tim Heller, Roger Gilcrest, Phyllis Zimmerman, Marilyn Carey, Joanne Baierwalter, Barbara Bryant, Ginny Nilles and Beth Kroehler.

Audience Comments

Floor opened for comments. No action required.

Minutes Motion

Marilyn Carey moved and Roger Gilcrest seconded to approve the minutes of the December meeting.

- All voted in favor of accepting the minutes of the December meeting.

Director's Report

Director Nilles:

- Provided an update and showed pictures of the damage at Carnegie Library from sewer backup.
- Announced that Emily Hartsfield will be getting married and leaving in April.
- Announced that the Youth Services Supervisor position at Kennedy has been filled.
- Noted that changes have been made concerning who supervises whom.
- Noted that various annual reports are in the process of being completed.

Motion

Roger Gilcrest moved and Tim Heller seconded that the Library pay the ILF membership for the Library Director.

- All voted in favor of the motion.

Treasurer's Report

Beth Kroehler reported:

Reported that the money received from the insurance company for the sewage backup at Carnegie will be placed in Miscellaneous Revenue and the appropriation for Facility Repairs will be increased by that amount per Charlie Pride at SBOA.

Motion

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$396,053.84.

House and Finance

Barbara Bryant moved to approve the claims in the amount of \$396,053.84 and Marilyn Carey seconded.

- All voted in favor of approving the claims.

Amend the Finance Policy:

Current:

Fiscal Officer

The duly elected treasurer of the Muncie Public Library Board is the fiscal officer of the Library. (IC 36-12-2-22)

Depositories

All public funds of the Muncie Public Library Board shall be deposited in the designated depositories located in the territorial limits of the Library District (IC5-13-8-9).



	<p>New: Fiscal Officer The duly elected treasurer of the Muncie Public Library Board of Trustees is the fiscal officer of the Library. (IC 36-12-2-22)</p> <p>Depositories All public funds of the Muncie Public Library Board of Trustees shall be deposited in the designated depositories located in the territorial limits of the Library District (IC5-13-8-9).</p>
Motion	<p>Marilyn Carey moved and Joanne Baierwalter seconded to approve the Finance Policy as amended.</p> <ul style="list-style-type: none">• All voted in favor of the motion.
Motion	<p>Roger Gilcrest moved and Tim Heller seconded to approve:</p> <ul style="list-style-type: none">Resolution for Temporary Transfer of FundsResolution to Allow, Accept, and Disburse Electronic Transfer of Funds To and From the Library's Bank AccountResolution to Establish Cash Change FundsResolution to Establish Petty Cash FundsResolution to Pay Bills with Prior ApprovalResolution for Annual Fundraising CampaignResolution Authorizing the Issuance of Free Library CardsResolution for Nonresident Fee <ul style="list-style-type: none">• All voted in favor of the motion.
Personnel Committee	<p>No report.</p>
Other Business	<p>There was none.</p>
Adjourn	<p>10:25 am</p>