



**Call to Order**

President Roger Gilcrest called the meeting to order at 10:00 a.m.

**Roll Call**

Present: Roger Gilcrest, Billie Sheppard, Nancy Turner, Barbara Bryant, Phyllis Zimmerman, Joanne Baierwalter, Ginny Nilles and Beth Kroehler.

**Audience  
Comments**

Floor opened for comments. No action required.

**Minutes  
Motion**

Billie Sheppard moved and Nancy Turner seconded to approve the minutes of the December meeting.

- All voted in favor of accepting the minutes of the December meeting.

**Director's  
Report**

Director Nilles

- The LSTA grant for 17 ipads will be submitted soon.
- Emily Hartsfield has been conducting classes for the Southview teachers on the use of Smartboards.
- Urged everyone to read Caught in the Middle by Richard C. Longworth. This is the book we are working with BSU on a community reading program. Watch for the book discussions in March.
- The agenda for the Board Retreat is:
  - Ginny Nilles and Donna Browne
  - Carrie Bales will speak about Early Childhood Development
  - Discussion on community issues and goals
- Work is progressing on the redesigned website.
- A letter has been mailed to potential art appraisers.
- Reviewed the timeline for the Long Range Plan and community input. Staff will also be working on a new Technology Plan required by the state.
- Almost all statistics are up for the year 2011 however the door count is down.
- Investigating options for providing ebooks to our customers.

**Treasurer's  
Report**

Beth Kroehler reported:

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$557,049.98.

Nancy Turner moved to approve the claims in the amount of \$557,049.98 and Joanne Baierwalter seconded.

- All voted in favor of approving the claims.

**House and  
Finance  
Motion**

On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution to Cancel Outstanding Warrants and Roger Gilcrest seconded.

- All voted in favor of the motion.

On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution to Allow, Accept, Disburse Electronic Transfer of Funds and Roger Gilcrest seconded.

- All voted in favor of the motion.



On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution to Pay Bills with Prior Approval and Roger Gilcrest seconded.

- All voted in favor of the motion.

On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution for Annual Fundraising Campaign and Roger Gilcrest seconded.

- All voted in favor of the motion.

On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution to Establish Cash Change Funds and Roger Gilcrest seconded.

- All voted in favor of the motion.

On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution to Establish Petty Cash Funds and Roger Gilcrest seconded.

- All voted in favor of the motion.

On behalf of the House and Finance Committee, Billie Sheppard moved to approve the Resolution to Establish Pass-Through Fund and Roger Gilcrest seconded.

- All voted in favor of the motion.

**Personnel  
Committee**

Nancy Turner reported that the Committee met yesterday for an informational meeting.

**New  
Business**

Billie Sheppard moved to approve the loan of the Clarence Hinkle painting “The Breakfast Table” to the Laguna Art Museum in Laguna Beach, California and Nancy Turner seconded.

- All voted in favor of the motion.

**Other**

The Board Retreat is Saturday February 4, 2012 from 9 a.m. – 12 p.m. in the Maring-Hunt Conference Room.

State Senator Tim Lanane will be at the February Library Board of Trustees meeting.

Billie Sheppard moved to approve the Bylaws of the Muncie Center Township Public Library as presented in the Board packet with the addition of the current date and Joanne Baierwalter seconded.

**Adjourn**

10:30 a.m.