



**Call to Order**

President Billie Sheppard called the meeting to order at 9:00 am.

**Roll Call**

Present: Billie Sheppard, Roger Gilcrest, Nancy Turner, Marilyn Carey, Phyllis Zimmerman, Joanne Baierwalter, Ginny Nilles, and Beth Kroehler

**Audience Comments**

Floor opened for comments. No action required.

**Minutes**

Roger Gilcrest moved and Nancy Turner seconded to approve the minutes of the January meeting.

- All voted in favor of accepting the minutes of the January meeting.

**Director's Report**

Director Nilles reported:

- Staff have been adding additional computer classes due to heavy use.
- Attended, for the morning session, the Candidate School held at Kennedy. The Library was one of the sponsors.
- Minnetrista is conducting a survey and the Library is participating. Asked the Muncie Public Library Board of Trustees members to complete the survey.

Discussed the Board Retreat and decided not to continue with the Strategic Plan process at present.

**Treasurer's Report**

Beth Kroehler reported:

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$324,708.34.

**Motion**

Marilyn Carey moved to approve the claims in the amount of \$324,708.34 and Phyllis Zimmerman seconded.

- All voted in favor of approving the claims.

**House and Finance**

Roger Gilcrest noted the Annual Report has been filed with the State Board of Accounts.

**Personnel**

Director Nilles reported that we will be hiring another full time staff person for the Computer Lab to teach classes and do content development – primary focus will be content development.

**New Business**

Director Nilles reviewed the changes in the Monthly Statistics Report

Beth Kroehler mentioned the What Middletown read program at Carnegie Library March 3 from 7:00 – 8:00 pm.



**Adjournment**

Director Nilles mentioned at meeting with a representative from OCLC concerning their new Library automation software.

Meeting was adjourned 9:48 am.