



**Muncie Public Library
Board of Trustees
Minutes of December 20, 2013 – Page 1**

Call to Order

President Billie Sheppard called the meeting to order at 10:00 am.

Roll Call

Present: Billie Sheppard, Phyllis Zimmerman, Marilyn Carey, Roger Gilcrest, Barbara Bryant, Joanne Baierwalter, Nancy Turner, Virginia Nilles and Beth Kroehler.

**Audience
Comments**

Floor opened for comments. No action required.

**Minutes
Motion**

Marilyn Carey moved and Phyllis Zimmerman seconded to approve the minutes of the November meeting.

- All voted in favor of accepting the minutes of the November meeting.

**Director's
Report**

Director Nilles:

- Buildings are starting to show their age and in 2014 will be doing various general maintenance, such as painting the outside, tuckpointing at Carnegie, flooring, etc.
- The RFQ's for insurance are ready and will be mailed to five vendors on January 2, 2014.
- We anticipate ending the 2013 budget year on a positive note with a small surplus.

**Treasurer's
Report**

Beth Kroehler reported:

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$220,962.94.

Motion

Barbara Bryant moved to approve the claims in the amount of \$220,962.94 and Joanne Baierwalter seconded.

- All voted in favor of approving the claims.

Beth Kroehler noted that the accounting software (Banyon) has been updated to the newest version and the MPL Monthly Fund Report and she has been able to remove the funds we are no longer using.

Director Nilles reported the Library has received a \$15,000 grant from George & Frances Ball Foundation for the 21st CCLC reimbursement cash flow.

**House and
Finance**

Director Nilles noted the buildings are starting to show their age and next year several general maintenance projects will be done.

**Personnel
Committee**

No report.

**Other
Business**

Briefly discussed the TIF and tax inserts in the Board packet.

Report that everyone enjoyed the Christmas party.

Discussed the Facebook incident concerning fraudulent accounts and comments.

Adjourn

10:20 am