

Muncie Public Library Board of Trustees Minutes of August 16, 2013 – Page 1

Call to Order

President Billie Sheppard called the meeting to order at 10:00 am.

Roll Call

Present: Phyllis Zimmerman, Marilyn Carey, Roger Gilcrest, Billie Sheppard, Barbara Bryant, Tim Heller, Joanne Baierwalter, Nancy Turner, Virginia Nilles and Beth Kroehler.

Audience Comments

Floor opened for comments. No action required.

Minutes Motion

Marilyn Carey moved and Phyllis Zimmerman seconded to approve the minutes of the July meeting.

All voted in favor of accepting the minutes of the July meeting.

Director's Report

Director Nilles:

- Noted Billie Sheppard received an award from Social Security for her community involvement and will not be at the October meeting.
- Announced that Denise Gawrys resigned and have been working and hiring staff for the new Great Achievers program.
- The Library has transitioned to ENA for Internet service.
- Connection Corner celebrated their one year anniversary.
- Outreach will focus on early literacy.
- The Geek Squad will focus of three Social Media formats: facebook, twitter, pintrest.
- Purchased Survey Monkey subscription for 1 year. Collection Committee was the first to use.
- The Library nominated Nancy Turner for the Outstanding David Sursa Board Member award.
- Reconsideration Request reviewed.

Motion

Roger Gilcrest moved and Joanne Baierwalter seconded to signing the Commitment to Join Indiana State Library Consortium for Public Library Internet Access for Funding Year July 1, 2014 through June 30, 2015.

All voted in favor of approving the signing the Commitment.

Motion

Joanne Baierwalter moved and Phyllis Zimmerman seconded to approve the following hours for Kennedy and Maring-Hunt Library. (A change from last month.)

Kennedy: Monday-Thursday 10am-8pm Maring-Hunt: Monday-Thursday 10am-7pm

Friday 9am-6pm Friday 9am-6am Saturday 1pm-5pm Saturday Closed Sunday 1pm-5pm

All voted in favor of approving the new hours for Kennedy and Maring-Hunt Library.
Effective 9-1-2013

Treasurer's Report

Beth Kroehler reported:

Claims:

- All accounts have been reconciled and are in balance.
- Claims were presented in the amount of \$246,991.56.

Motion

Tim Heller moved to approve the claims in the amount of \$246,991.56 and Phyllis Zimmerman seconded.

All voted in favor of approving the claims.



Muncie Public Library Board of Trustees Minutes of August 16, 2013 – Page 2

House and Finance Motion

Tim Heller moved and Roger Gilcrest seconded to donate the wireless switches and injector that are no longer needed at MPL to Yorktown-Mt. Pleasant Public Library.

All voted in favor of the motion.

The proposed 2014 Library Budget is for information only.

Personnel Committee

Director Nilles noted the proposed 2014 salary schedule has a 4% increase for non-exempt staff and a 3.5% increase for exempt staff. To recognize the high achievers the top 3 in each category will receive an additional 1% increase. This does not include managers. This will be voted on at the September meeting.

New Business

Beth Kroehler and Marilyn Carey reported on the Health Care Clinic meeting they attended at the Mayor's Office. Based on the recommendations of our consultant we will not participate at this time.

Other

Director Nilles noted the Collections Committee Mid-Year report included in the Board packet.

The Library Board discussed the Community Foundation Endowment report included in the Board packet.

Director Nilles noted that Drew Shermeta was one of the 20 under 40 mentioned in the M Magazine.

Director Nilles reported a drone and new 3D Scanner have been purchased.

Billie Sheppard announced that Ginny Nilles is being nominated for the Athena Award.

Marilyn Carey moved and Roger Gilcrest seconded to donate excess shelving to the Back to School Teachers Store.

• All voted in favor of the motion.

Adjourn

10:39 am