



**Muncie Public Library
Board of Trustees
Minutes of July 15, 2016**

Call to Order

Vice-President Joanne Baierwalter called the meeting to order at 10:00 am.

Roll Call

Present: Joanne Baierwalter, Marilyn Carey, David Walker, Mary Louise Buck, Royce Mitchell, Billie Sheppard, Nancy Turner, Beth Kroehler

Daniel Stallings was present by phone but did not vote.

**Audience
Comments**

Floor opened for comments. No one was present.

**Minutes
Approved**

David Walker moved and Royce Mitchell seconded to approve the minutes of the June meeting.

- All voted in favor of accepting the minutes of the June meeting.

**Assistant
Director's
Report**

Assistant Director Kroehler noted that the new security cameras would be installed soon.

Marilyn Carey asked if the Indiana Public Library Standards certificate would be posted in the buildings or on our website.

**Treasurer's
Report**

Claims:

- Claims were presented in the amount of \$483,847.70.

**Claims
Approved**

Billie Sheppard moved to approve the claims in the amount of \$483,847.70 and Marilyn Carey seconded.

- All voted in favor of approving the claims.
- Assistant Director Kroehler noted the June tax receipts and that the payment of the June bond installment was made.

**House &
Finance
Committee**

David Walker moved to approve the Professional Services Agreement with eKeeper Systems Incorporated for the period of 8/1/2016-7/31/2017 and Billie Sheppard seconded.

**Approve
Contract**

- All voted in favor of the motion.

**Approve
Motion**

Billie Sheppard moved: To allow alcohol to be served at special library functions with appropriate licenses obtained when appropriate. The Director is advised to notify the Board of such functions as they arise. The motion was seconded by David Walker.

- All voted in favor of the motion.

**Personnel
Committee**

Joanne Baierwalter reported that the committee had been meeting to review the proposed changes to the Employee Handbook.



**Search
Committee**

Daniel Stallings reported that the committee has identified a preliminary timeline. A community survey was distributed and they hope to have the results next week. They will finalize the job description and post the position next week as well. Plans are to interview in September and October.

Other

Meeting adjourned.