



**Muncie Public Library
Board of Trustees
Minutes of March 17, 2016**

Call to Order

President Joanne Baierwalter called the meeting to order at 10:00 am.

Roll Call

Present: Joanne Baierwalter, Marilyn Carey, David Walker, Daniel Stallings, Billie Sheppard, Mary Louise Buck, Ginny Nilles and Beth Kroehler

Nancy Turner, emeritus

**Audience
Comments**

Floor opened for comments. No one was present.

**Minutes
Approved**

Marilyn Carey moved and Billie Sheppard seconded to approve the minutes of the February meeting.

- All voted in favor of accepting the minutes of the February meeting.

**Director's
Report**

Director Nilles:

- no further information concerning the union catalog with the Muncie Community Schools
- ask Board members to complete a Uniform Conflict of Interest Disclosure form
- reviewed the duties of the board/duties of the Director sheet and year-at-a-glance
- noted she had attended a recent IDEA Conference at Ball State sponsored by MAP and Schafer Leadership Academy
- announced that an Early Literacy Coordinator had been hired

**Treasurer's
Report**

Beth Kroehler reported the bank statement is balanced.

Claims:

- Claims were presented in the amount of \$310,936.36.

**Claims
Approved**

David Walker moved to approve the claims in the amount of \$310,936.36 and Billie Sheppard seconded.

- All voted in favor of approving the claims.

**Change
Maring-Hunt
Hours**

Billie Sheppard moved to approve the opening Maring-Hunt Library on Saturday from 1:00pm-5:00pm and Daniel Stallings seconded.

- All voted in favor of the motion.

**Change
check
signatory**

Billie Sheppard moved to change a check signatory from Donna Catron to Mary Lou Gentis and David Walker seconded.

- All voted in favor of the motion.

**Meeting
Room
Charges**

Billie Sheppard moved to accept the proposed changes to the Meeting Room Policy for the correction of two typos and David Walker seconded.

- All voted in favor of the motion.



**Internal
Controls
Policy**

Daniel Stallings noted the Internal Controls Policy had been reviewed at the Board Retreat and the February Board Meeting and moved to approve the Internal Controls Policy as proposed and David Walker seconded.

- All voted in favor of the motion.

**Personnel
Committee**

Reported the impact on opening Maring-Hunt Library on Saturday was discussed.

**Other
Business**

Sara McKinley gave a presentation of the history of Muncie Public Library.

Meeting adjourned.

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